

## **APPENDIX A**

### **M**

Describe the steps you intend to take to promote the four licensing objectives:

- a) **General – all four licensing objectives (b, c, d and e)** (please read guidance note 10)

For the Prevention of crime and disorder, Public Safety, Prevention of Public Nuisance and Protection of Children from Harm see below steps to promote them in the premises.

- b) **The prevention of crime and disorder**

Installation of CCTV in the premises that will be in operation at all times. We will display A4 signs advising that CCTV is in operation.

An incident book will be maintained within which full details of all occurrences of disorder and refused alcohol sales at the premises must be recorded. The incident book will be kept on the premises at all times and will be made available for inspection by the police.

No one carrying open or sealed bottles or glasses will be admitted to the premises at any time.

- c) **Public safety**

Irresponsible drinks promotions will not be on offer.

The licence holder will ensure that all staff receive appropriate training about emergency and general safety precautions and procedures.

The licence holder will ensure that all staff are aware of their social and legal obligations and their responsibilities regarding the sale of alcohol.

Free drinking water will be available at all times the premises is open to the public.

The electrical system at the premises, including portable appliances will be inspected and tested annually by a competent person and a satisfactory safety report obtained.

The gas system, including appliances, will be inspected annually and tested by a Gas Safe Registered engineer and a satisfactory Gas Safety Certificate must be obtained.

All safety certificates and inspection reports will be kept on site and made available for inspection by officers of relevant statutory bodies.

The fire safety measures provided on the premises will be maintained in good working order, and their adequacy will be determined on a regular basis, by the carrying out of a fire risk assessment as required by, and in accordance with the Regulatory Reform (Fire Safety) Order 2005.

An adequate and appropriate supply of first aid equipment and materials will be available on the premises.

**d) The prevention of public nuisance**

Prominent, legible notices requesting people to leave the premises and the area quietly will be displayed at all exits.

The licence holder will control the volume of regulated entertainment taking place at the premises, by the installation of a noise limiter.

All external doors and windows will be kept shut, other than for access and egress, in all rooms when events involving amplified music or speech or other entertainment are likely to rise to noise.

Where outside areas are provided for the use of customers facilities for the disposing and collecting of litter will be maintained.

To minimise the effect of littering, we will provide litter bins both inside and directly outside the premises.

**a) The protection of children from harm**

A proof of age policy agreed in writing will be enforced.

A challenge 21/25 policy will be employed where those individuals who appear to be under the age of 21/25 attempting to purchase alcohol must be asked for identification. The only type of ID that will be accepted is PASS accredited ID, passport or photo driving licence.